

## LC00800

### REGIONAL TECHNICAL REFERENT

Level 12

#### REPORTS TO (HIERARCHICAL)

Logistics Coordinators of the region

#### REPORTS TO (FUNCTIONAL)

MSF HQ Technical Advisor

#### JOB FAMILY

Logistics and Supply

#### MAIN PURPOSE

As the primary focal point in his/her area of specialization, applying his expertise into field projects and providing strategical technical support to coordination and field teams in the countries in his/her region according to MSF policies, guidelines and procedures in order to support the broader operational objectives of the mission

#### ACCOUNTABILITIES

- At the request of the coordination teams and based on the terms of reference established by its Logistics Coordinators, conducting assessments in the countries of his/her region. Proactively developing and proposing overall field visit schedules and suggesting any relevant changes based on operational needs
- Liaising with the Technical Advisor in HQ, contributing in defining and improving the policies related to her/his area of specialization by providing feedback based on his/her experiences. Providing recommendations for program as well as broader operational objectives, its implementation or improvement, according to MSF policies, guidelines and procedures
- Providing technical support to the Logistics Coordinators in her/his geographic area, when necessary, with help from the Technical Advisor located in the HQ
- Monitoring the implementation of the ensuing technical projects related to his/her area of expertise for the countries of his/her region and conducting on at least an annual basis, an analysis of the project components related to her/his speciality
  - Developing network and knowledge of local actors in his/her geographical area, related to his/her area of expertise (institutions, training centres, suppliers etc., as relevant)
- At the request of the training managers, contributing to the definition of training content generally related to his/her area of expertise and facilitating the sessions
- Implementing all new policies, procedures, deployment of equipment, etc. regarding his/her area of expertise in the countries of his/her region
- Drafting visit reports and annual activity reports
- When requested, participating in emergency operations in her/his geographic area

#### EDUCATION

- Essential degree and Specialization on area of expertise

#### EXPERIENCE

- Experience at international NGO field projects is required
- MSF experience is a plus
- Significant professional experience (at least 2 years) in her/his specialty area is required
- Good command of project management and management and training-related knowledge

