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| **Title:** | LABORATORY TECHNICIAN ASSISTANT | |
| **Generic Function:** |  | |
| **Code:** | MB05000 | |
| **Level:** | 2 | **(E)** |

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| **Position in the Organization** | |
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| **Reports to (Hierarchical):** | Laboratory Supervisor |
| **Reports to (Functional):** | Laboratory Supervisor |
| **Job Family:** | Medical |
| **Supervises (Function):** |  |

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| **Main Purpose** |
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| Assist the laboratory technician in carrying out laboratory-related activities, in accordance with his/her instructions and **MSF** protocols, security measures and hygiene standards, in order to help obtaining lab results that will help to determine patient’s treatment. |

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| **Accountabilities** |
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| * Assisting in carrying out laboratory exams, preparing material, reagents and environmental work conditions, etc. * Complying with at all times the hygiene protocols for individual and collective safety, with special focus on sterilizing the material. * Carrying out cleaning and washing activities in the laboratory facilities and material, and ensure proper waste separation and disposal. * Following all the administrative procedures, registering the patient’s data and his/her tests’ results, keeping track of all activities. * Participating, under the laboratory technician's supervision, in the efficient management and organisation of laboratory equipment and supply. (equipment user maintenance, stock follow-up, storage conditions, inventory, expired substances, etc.). * Reporting any problem arising in the laboratory, especially loss, robbery or damage of material. |

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| **MSF Section/Context Specific Accountabilities** |
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| **Requirements** | |
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| **Education** | Literacy required. |
| **Experience** | None is required. |
| **Languages** | Local language essential. Mission language desirable. |
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| **Competencies** | * Commitment * Flexibility. * Stress Management. * Results. * Teamwork. * Service. |

This job description may be amended in line with the activities or evolution of the Mission.

By signing, the employee acknowledges that he/she has read, understood and accepted this document.

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| **Employee Name/ Surname** |  |
| **Place and date:** |  |

Signature of the employee:

*(To be signed in two copies, one for the employee and one for the employer)*

**MSF is a civil society initiative that brings together individuals committed to the assistance of other human beings in crisis. As such MSF is by choice an association.  
 Each individual working with MSF does it out of conviction and is ready to uphold the values and principles of MSF.**