

LB05100

SKILLED LABOURER

Level 2

REPORTS TO (HIERARCHICAL)

Head of Labourers

REPORTS TO (FUNCTIONAL)

Head of Labourers

JOB FAMILY

Logistics and Supply

MAIN PURPOSE

Carrying out specific technical and logistics works regarding his/her qualifications, according to **MSF** procedures and his/her superior's instructions, in order to contribute to the construction, smooth functioning, cleanliness and repairs within **MSF** premises

ACCOUNTABILITIES

- Performing work in the areas of his/her qualifications according to his/her line manager's instructions. This can include the following jobs and functions:
 - Storekeeper Assistant : Carrying out tasks of checking, recording, storing goods and preparing goods according to the storekeeper's instructions
 - Mechanic Assistant : Assisting mechanics in performing all necessary servicing, repair and maintenance works of MSF vehicle fleet and motorised engines
 - Driver Assistant : Assisting the driver in performing his duties
 - Maintenance Agent: Performing repairs, maintenance and construction works, according to the supervisor's instructions
 - Hygiene Agent : Carrying out cleaning activities in the mission
- Taking all necessary safety measures for each work done and ensuring the same for all his/her assistants.
- Ensuring cleanliness of common working areas.
- Ensuring proper use, storage and maintenance of the equipment and tools provided.
- Informing superiors of any incident that may occur in the course of his/her work
- Performing tasks delegated to him/her as specified below

EDUCATION

None is required

EXPERIENCE

Previous experience in work related jobs required