

AB02300 CLEANER

Level 1

REPORTS TO (HIERARCHICAL)

Administration Manager

REPORTS TO (FUNCTIONAL)

Administration Manager

JOB FAMILY

Administration, Human Resources and Finance

MAIN PURPOSE

Execute, according to hygienic standards, housekeeping, cleaning and tidying up activities in order to ensure public and staff private areas are in good condition.

ACCOUNTABILITIES

- Clean bedrooms, bathrooms, toilets and other rooms in **MSF** houses.
- Do the laundry iron clothes and other housekeeping activities.
- Support the cook (washing up, cleaning the kitchen, etc.).
- Sweep and mop the floors.
- Restock supplies (toilet paper, soap, etc.) as required.
- Upon arrival, prepare hot water for tea/coffee and refill drinking water.
- Check that the toilets are well stocked with paper, soap and condoms.
- Check that the water supply (kitchen, showers, etc.) is sufficient during water cuts.
- Keep premises properly locked (doors, windows).

EDUCATION

None is required

EXPERIENCE

None is required

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