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## **LS02600 LOGISTICS SPECIALIST**

**Level 8**

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### **REPORTS TO (HIERARCHICAL)**

Logistics Coordinator/ Logistics Manager

### **REPORTS TO (FUNCTIONAL)**

Logistics Coordinator/ Referent in HQ/ National Technical Referent

### **JOB FAMILY**

Logistics and Supply

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### **MAIN PURPOSE**

Carrying out assessments and ensuring the implementation, maintenance and monitoring of the technical work in the projects within a certain area of specialization (Electrical Engineering, GIS, ICT, Biomed, Mechanical Engineering, Architecture, Construction Engineering ) according to **MSF** protocols and standards in order to ensure an optimal running of the project and its infrastructures and the efficient use of the systems and equipment

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### **ACCOUNTABILITIES**

- Defining procedures and ensures the implementation, monitoring, maintenance and correct functioning of the technical work within his/her area of specialization
  - Managing the technical activities in support to and in close collaboration with the field responsible of the sector of activity (s)he is primarily in support.
  - Carrying out assessment and feasibility studies in the project to provide line managers with alternatives and possible solutions to infrastructure challenges in the area of specialization e.g. installing / building / implementing. Liaising directly with the staff to identify the project needs and managing response and prioritization of requests.
  - Where standard protocols are not available or appropriate, developing a protocol seeking extensive feedback and pilot tests to ensure its functioning as well as defining functioning standards and monitoring systems.
  - Ensuring the proper documentation, filing and the compilation of the installation and maintenance done or required
  - Acting as a technical referent, providing technical advice and oversight of quality and strengthening knowledge of the team. Providing training sessions to technicians, the managers and supervisors in the overall set-up, use and maintenance of new installations
  - When required, acting as Flying expert in a mission and providing deep technical advice to managers
  - Performing delegated tasks specific to her area of speciality and as defined in his/her job description
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### **EDUCATION**

Essential technical diploma or technical university degree, in his /her area of speciality, preferably as an engineer

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### **EXPERIENCE**

- Essential at least two years of working experience in logistics related activities
  - Desirable previous experience with **MSF** or other NGOs, and working experience in developing countries
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### **LANGUAGES**

Mission working language essential

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### **KNOWLEDGE**

Computer literacy

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# COMPETENCIES

- Results and Quality Orientation **L2**
  - Teamwork and Cooperation **L2**
  - Behavioural Flexibility **L2**
  - Commitment to MSF Principles **L2**
  - Stress Management **L3**
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