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| **Title:** | VACCINATOR | |
| **Generic Function:** |  | |
| **Code:** | MT04506 | |
| **Level:** | 3 | **(E)** |

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| **Position in the Organization** | |
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| **Reports to (Hierarchical):** | Nurse Supervisor |
| **Reports to (Functional):** | Nurse Supervisor |
| **Job Family:** | Medical & Paramedical |
| **Supervises (Function):** |  |

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| **Main Purpose** |
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| Performing vaccination of a target population, typically children and pregnant women, according to **MSF** principles and values and universal hygiene standards, in order to improve health conditions of the target population |

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| **Accountabilities** |
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| * Ensuring safe and correct administration of the vaccination according to the specific vaccine requirements according to the EPI schedule * Following the universal guidelines for management of vaccines (cold chain, administration), reporting any anomaly, checking all vaccine vials (content, label, expiry date) before each session and disposing correctly of sharps after use * Observing any immediate adverse reactions and, if required, providing first aid, e.g. anaphylactic shock * Informing about possible side effects and the date of return for the next dose. May be required to give health education to the vaccinated/ caretakers on an individual basis. * Recording the given vaccination details in the registration book and other reporting/follow up tools such as tally sheet and report for EPI/MOH (Form 1) * Providing the vaccinated/caretaker with the completed vaccination card * Reporting on consumption and, in absence of a storekeeper, ordering regularly to prevent any ruptures in stock |

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| **MSF Section/Context Specific Accountabilities** |
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| **Requirements** | |
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| **Education** | Essential Secondary education. Nurse Aid Diploma studies desirable if available in the country. Nurse-aid diploma desirable. If not; Vaccination training is provided by MSF |
| **Experience** | No previous experience required |
| **Languages** | Mission language and local language essential |
| **Knowledge** | Essential computer literacy (word, excel and internet) |
| **Competencies** | * Results and Quality Orientation **L1** * Teamwork and Cooperation **L1** * Behavioural Flexibility **L1** * Commitment to MSF Principles **L1** * Stress Management **L2** |

This job description may be amended in line with the activities or evolution of the Mission.

By signing, the employee acknowledges that he/she has read, understood and accepted this document.

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| **Employee Name/ Surname** |  |
| **Place and date:** |  |

Signature of the employee:

*(To be signed in two copies, one for the employee and one for the employer)*

**MSF is a civil society initiative that brings together individuals committed to the assistance of other human beings in crisis. As such MSF is by choice an association.  
 Each individual working with MSF does it out of conviction and is ready to uphold the values and principles of MSF.**