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| **Title:** | COOK AID | |
| **Generic Function:** |  | |
| **Code:** | AB02400 | |
| **Level:** | 1 | **(E)** |

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| **Position in the Organization** | |
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| **Reports to (Hierarchical):** | Cook |
| **Reports to (Functional):** | Cook |
| **Job Family:** | HR & FIN |
| **Supervises (Function):** |  |

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| **Main Purpose** |
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| Assisting the cook in preparing meals for patients and MSF staff, according to MSF hygiene standards, procedures and security rules in order to ensure their nutritional needs |

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| **Accountabilities** |
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| * Assisting the cook in the preparation of and serving the meals on time for staff, following at all times all hygiene standard * Assisting the cook in preparing the shopping list and making the purchases, if required, in oder to have adequate food stock at all times * If applicable, setting table before every meal and cleaning it up after each meal * Supporting the cook in washing up, cleaning the kitchen, ensuring the provision of drinkable water, etc. * Executing tasks delegated by the Cook |

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| **MSF Section/Context Specific Accountabilities** |
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| **Requirements** | |
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| **Education** | non required |
| **Experience** | non required |
| **Languages** | local language |
| **Knowledge** | basic food knowledge and cooking skills |
| **Competencies** | * Commitment to MSF Principles *L1* * Behavioural Flexibility *L1* * Stress Management *L1* * Results and Quality Orientation *L1* * Teamwork and Cooperation *L1* * Service Orientation *L1* |

This job description may be amended in line with the activities or evolution of the Mission.

By signing, the employee acknowledges that he/she has read, understood and accepted this document.

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| **Employee Name/ Surname** |  |
| **Place and date:** |  |

Signature of the employee:

*(To be signed in two copies, one for the employee and one for the employer)*

**MSF is a civil society initiative that brings together individuals committed to the assistance of other human beings in crisis. As such MSF is by choice an association.  
 Each individual working with MSF does it out of conviction and is ready to uphold the values and principles of MSF.**