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## **AB02300 CLEANER**

**Level 1**

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### **Reports to (Hierarchical)**

Administration Manager

### **Reports to (Functional)**

Administration Manager

### **Job Family**

Administration, Human Resources and Finance

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### **Main Purpose**

Execute, according to hygienic standards, housekeeping, cleaning and tidying up activities in order to ensure public and staff private areas are in good condition.

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### **Accountabilities**

- Clean bedrooms, bathrooms, toilets and other rooms in **MSF** houses.
  - Do the laundry iron clothes and other housekeeping activities.
  - Support the cook (washing up, cleaning the kitchen, etc.).
  - Sweep and mop the floors.
  - Restock supplies (toilet paper, soap, etc.) as required.
  - Upon arrival, prepare hot water for tea/coffee and refill drinking water.
  - Check that the toilets are well stocked with paper, soap and condoms.
  - Check that the water supply (kitchen, showers, etc.) is sufficient during water cuts.
  - Keep premises properly locked (doors, windows).
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### **Education**

None is required

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## Experience

None is required

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