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| **Title:** | NURSE AIDE | |
| **Generic Function:** |  | |
| **Code:** | MT04502 | |
| **Level:** | 3 | **(E)** |

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| **Position in the Organization** | |
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| **Reports to (Hierarchical):** | Nurse |
| **Reports to (Functional):** | Nurse |
| **Job Family:** | Medical and Paramedical |
| **Supervises (Function):** |  |

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| **Main Purpose** |
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| Assisting in the nursing activities with hospitalised patients, according to nurses and doctors prescription, universal hygiene standards and **MSF** protocols, standards and procedures in order to ensure the delivery of quality medical care for patients |

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| **Accountabilities** |
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| * Assisting the nurse in organizing and providing care and treatments to patients, respecting at all times, the rules of hygiene, safety, comfort, dignity, medical secret and patient confidentiality. Giving response to nurse’s requirements in case of an emergency * Participating in the surveillance and monitoring of the patient and reporting to the nurse any relevant information. Compensating patients’ possible lack of autonomy by assisting and helping them in feeding, personal hygiene, movements and general comfort * Participating in the monitoring of nursing activities (correctly fill in patient files, etc.) and ensuring a relevant transfer of information between duty teams. Reporting any problem arising in the care unit, especially the loss, robbery or damage of equipment or medicines. * Ensuring cleanliness of his/her working environment (including facilities, material, linen, equipment, and carrying out the sorting and disposal of waste) * Working together with the nurses, cleaners and care-takers. * Participating actively in the hospital platform (meetings, committee,.), trainings and in the basic health education sessions * Participating in any other related activities as requested by the line manager * Performing minor maintenance and cleaning of the biomedical equipment following user manual and protocols. Alerting the supervisor in case of malfunctioning of any device. |

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| **MSF Section/Context Specific Accountabilities** |
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| **Requirements** | |
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| **Education** | Nurse-aide diploma required (if there is one recognised by the country, otherwise none is required and MSF training is provided) |
| **Experience** | None is required. |
| **Languages** | Local language essential. Mission language desirable |
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| **Competencies** | * Results and Quality Orientation **L1** * Teamwork and Cooperation **L1** * Behavioural Flexibility **L1** * Commitment to MSF Principles **L1** * Stress Management **L2** |

This job description may be amended in line with the activities or evolution of the Mission.

By signing, the employee acknowledges that he/she has read, understood and accepted this document.

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| **Employee Name/ Surname** |  |
| **Place and date:** |  |

Signature of the employee:

*(To be signed in two copies, one for the employee and one for the employer)*

**MSF is a civil society initiative that brings together individuals committed to the assistance of other human beings in crisis. As such MSF is by choice an association.  
 Each individual working with MSF does it out of conviction and is ready to uphold the values and principles of MSF.**