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| --- | --- | --- |
| **Title:** | HEAD OF REGISTRARS | |
| **Generic Function:** |  | |
| **Code:** | MT11000 | |
| **Level:** | 3 | **(E)** |

|  |  |
| --- | --- |
| **Position in the Organization** | |
|  |  |
| **Reports to (Hierarchical):** |  |
| **Reports to (Functional):** |  |
| **Job Family:** |  |
| **Supervises (Function):** |  |

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| **Main Purpose** |
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| **Accountabilities** |
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| **MSF Section/Context Specific Accountabilities** |
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| **Requirements** | |
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This job description may be amended in line with the activities or evolution of the Mission.

By signing, the employee acknowledges that he/she has read, understood and accepted this document.

|  |  |
| --- | --- |
| **Employee Name/ Surname** |  |
| **Place and date:** |  |

Signature of the employee:

*(To be signed in two copies, one for the employee and one for the employer)*

**MSF is a civil society initiative that brings together individuals committed to the assistance of other human beings in crisis. As such MSF is by choice an association.  
 Each individual working with MSF does it out of conviction and is ready to uphold the values and principles of MSF.**