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## MS02400

### INFECTION PREVENTION AND CONTROL (IPC) SUPERVISOR

Level 7

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#### Reports to (Hierarchical)

Infection Prevention and Control Manager, PMR

#### Reports to (Functional)

Infection Prevention and Control Manager, PMR, technical advice from IPC MIO/Referent

#### Job Family

Medical & Paramedical

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#### Main Purpose

Plan, organize, Implement and supervise, monitor and analyze the results of an infection control program in a project or health facility, according to MSF/MoH protocols, safety and IPC measures, in order to ensure quality of care and safety of patients, caretakers and staff.

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#### Accountabilities

- Carry out the functions and tasks associated to the IPC.
- In collaboration with each service activity manager, maintain and support the day-to-day implementation by the ward supervisor of the standard precautions and risk assessment in health structures in all departments including sterilization, laundry and kitchen.
- Based on a given patient-diagnosis, evaluate the need and support the implementation, if needed, for transmission-based precautions (air, droplet and contact) in collaboration with the medical team and act accordingly.
- Implement and monitor adherence to transmission-based precautions for air, droplet and contact transmissible diseases when indicated.
- Provide clinical and technical supervision, training and support to the staff on IPC related issues using existing tools such as audits, checklists, surveillance.
- Support in the implementation as planned, the correct 'clean and dirty flows' inside the health facility. Ensure that organizational aspects in the facility are respected (bed spacing, number of handwashing stations etc.) and together with the Hospital Facilities Manager and Water health Sanitation Supervisor, that the essential requirements are available in the health structures.
- Guarantee compliance with aseptic care techniques and the correct use of antiseptics, detergent and disinfectants, through training and audits.
- Ensure and check the consumption and the quality of IPC materials and equipment, including cleaning materials and equipment, PPE, etc.
- As the Leader of the Infection Prevention Control Committee, make sure the meeting is regular, lively and proactive, supporting the development and following up the infection Prevention Control Action Plan.
- Participate in clinical management of nursing care in regard to IPC aspects
- Elaborate regular reporting, and meeting minutes in order to have updated and reliable information about IPC activities.

- Carry out administrative tasks together with HR in regard to staff recruitment, training/induction, evaluation, potential detection, coaching, development and communication) in order to ensure both the level, the sizing and the amount of knowledge required.
- Organize and coordinate the supervision of the team under his/her responsibility and participate in the associated HR processes of evaluation.
- Share regular feedback/ reports to the concerned Supervisors, NAM, MAM, MTL, PMR and staff as needed on positive and points to be improved.

Note :

- IPC standard precautions include Hand Hygiene, risk assessment at point of care, appropriate patient placement, appropriate, Personal Protective Equipment (PPE), prevention of accidental exposure to body fluids, safe and appropriate treatment of re-usable medical devices, sterilization, aseptic technique, safe handling of laboratory samples and waste, waste management, cleaning and disinfection of surface and environment, safe linen management, respiratory hygiene and individual hygiene for staff, caretakers and patients.
- IPC essential requirements include water supply, solid waste, medical waste management and water waste treatment/disposal, latrines and shower facilities, dead bodies management, and vector control.
- Transmission-based Precautions (TBP): are the second level of basic infection prevention control and are to be used in addition to standard precautions for patients who may be infected or colonized with certain infectious agents for which additional precautions are needed to prevent infection transmission (contact, droplet, airborne).

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## Education

- Essential: Nursing or Midwife diploma /bachelor
- Preferable: Certificate or Degree in IPC

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## Experience

- Preferable: Previous working experience working with MSF or other NGOs
- Experience in IPC, OT, or Intensive Care Unit is an asset

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## Languages

Mission language essential, local language desirable

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## Knowledge

Essential - Computer literacy (word, excel and internet) if not, then the mission need to provide the training to allow the supervisor to be able to manage the position

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## Competencies

- Results and Quality Orientation **L2**
- Teamwork and Cooperation **L2**
- Behavioural Flexibility **L2**
- Commitment to MSF Principles **L2**
- Stress Management **L2**

